

MEMORANDUM OF UNDERSTANDING

The Madison Athenaeum

To be sure that every part of the Athenaeum runs smoothly and that all participants are safe and accounted for, the Athenaeum requires a signed agreement to the following policies and procedures:

1. Any student who has a job that interrupts the program or who expects to take a vacation during the three-week period is not eligible for the program.
2. Students must turn off their cell phones when participating in **any** Athenaeum activities. If necessary, cell phones can be confiscated and returned after an event. In case of emergency, students will be permitted to use a staff member's cell phone to contact a parent or legal guardian.
3. All students are required to attend nightly study hall, Sunday through Thursday, from 7:30pm to 9:30pm.
4. Any student exceeding the maximum allowance of **three unexcused absences**, including absences from study hall, will be **removed from the program**.
5. Tardiness for any course meeting will be considered one-half absence.
6. Sleeping in class will be counted as an absence.
7. Personal vehicles are not allowed on campus.
8. **Any student caught outside their dormitory between the hours of 9:30pm and 7:00am without a staff escort will be removed from the program.**
9. All students are assigned to the Court of Governors dormitory building. Males will be in Longino, females in Noel. **No Athenaeum student may enter any other dormitory here at this university.**
10. Weekend checkout will begin promptly at 5:00pm on Fridays. Students may be picked up in front of the Court of Governors dormitory.
11. Students may only be signed out by the designated parent or legal guardian. Alternative escorts must be registered with Athenaeum administrators at least 24 hours before Friday check out. Forms will be provided.
12. If it is necessary for a student to leave campus before Friday checkout, or if a student cannot return at the assigned time Sunday afternoon, Athenaeum staff must be informed by the student's parent or legal guardian. Please contact David Hudson.
13. Students must respect dormitory quiet hours, from 9pm to 9am. College students will also be studying and sleep in the dorms.

14. Students must be in their rooms for room checks at 10:00pm. Students are not permitted to leave their rooms after room checks are completed.

15. Students may sleep only in their **assigned dorm rooms**.

16. Please be courteous and knock before entering another person's room or bathroom facility.

17. All students will be expected to dress appropriately. Please follow the "4-Bs" rule: no bust, belly, bottom or back showing. Students who violate this rule will be asked to change their clothing before leaving the dorm. **Repeated offenses will be sufficient grounds for expulsion from the program.**

18. Plagiarism will not be tolerated. **Any student caught plagiarizing will immediately be asked to leave the program.**

19. Throughout the duration of the program, students may be filmed and photographed for publicity purposes. The Madison Athenaeum retains unlimited rights to publish and/or reproduce these materials.

20. Students are liable for any and all damages to Athenaeum and Delta State property (ex. Library computers, assigned textbooks, dormitory property, etc.)

21. This document reflects general guidelines and expectations for the Athenaeum program. Students are expected to behave in a respectful and appropriate manner at all times. Athenaeum administrators reserve the right to remove students from the program for reasons that might not be reflected in this document.

22. At any time, parents and legal guardians can contact David Hudson (601.506.7816) for any additional questions or concerns.

23. During the course of the program, students may have opportunities for travel associated with the Madison Athenaeum. By signing below, you given permission to your child to leave the Delta State campus with authorized Athenaeum staff and/or faculty.

By signing below, students and parents acknowledge that they have read and understand the policies and procedures detailed above.

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____